eM Client
RESELLER PROGRAM

Welcome to the eM Client reseller program, a program which enables you to earn commission for selling our product to users. This document will guide you, step by step, through the fundamental functionalities of our Licensing system.
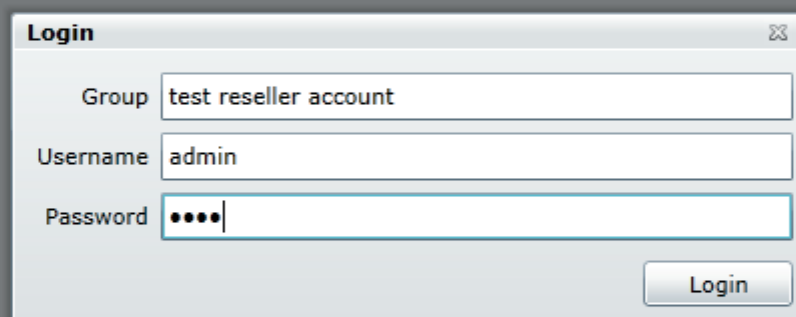
CREDIT PURCHASE

To be able to sell licenses to users you have to have a positive credit balance on your account:

1   Go to the Fastspring system
https://sites.fastspring.com/emclient/instant/resellercredit

2   Fill out all the info boxes and top up your account with the amount of money you select – use the same email address you used to register as a reseller (1 credit = 1 USD)

LOGGING INTO THE LICENSING SYSTEM

1   Log into our Licensing system
http://licensing.emclient.com/

Please use the login you received in the welcome email.

Login		✕
Group	test reseller account	
Username	admin	
Password	●●●●	
		Login

2 After you log in, you can see the "homepage" with some basic information about your account:

   a.   Name of the user logged in
   b.   Unique ID
   c.   Your credit balance
   d.   Your negative balance allowance
   e.   Total amount of credit you can use at the moment (including the negative balance allowance)

3 You can also change the password to your Licensing system account on this page by using the button below the account information
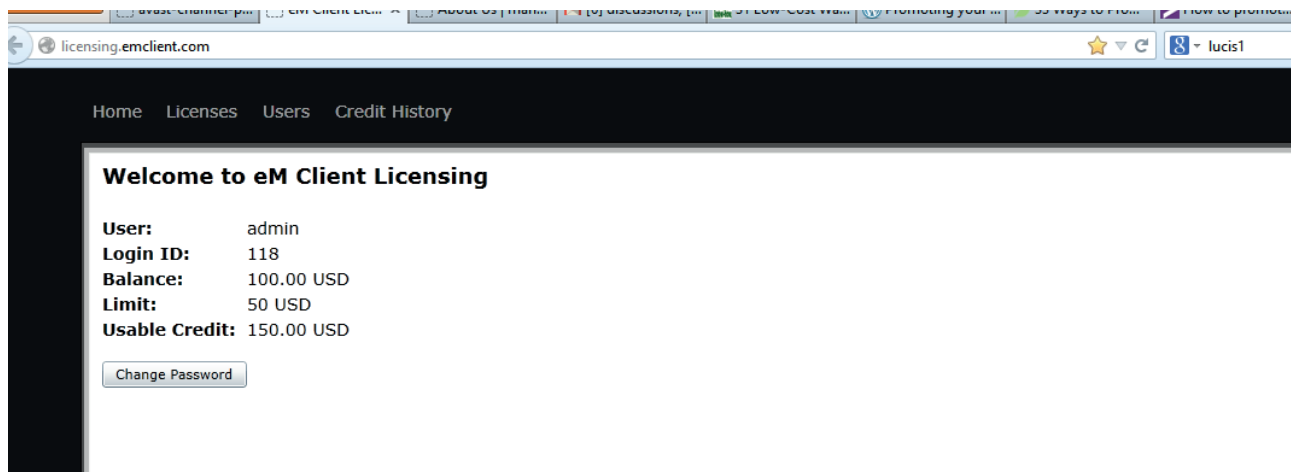

SELLING A LICENSE

1 In the top menu, select the item "Licenses"

2 You can now see the list of all licenses you have sold so far and details about them

3 Click on the button "Add"

4 Fill all required information about the customer in the pop up window and click OK
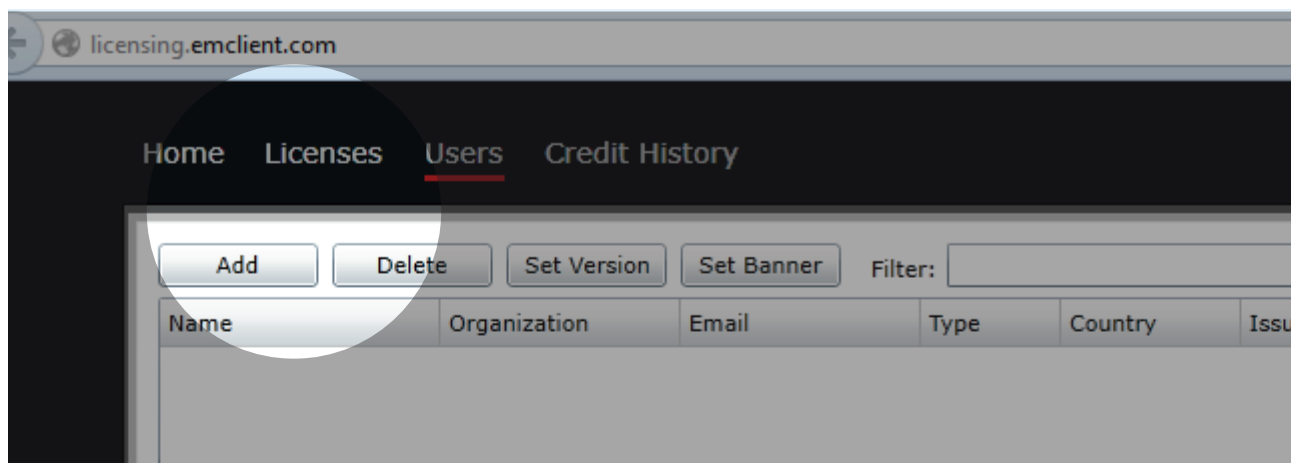
5 In the next window which pops up:

    a.   Choose the type of license (Normal or Normal with lifetime updates)
    b.   Choose the number of users
    c.   You can see the prices – for you to pay, the user to pay and your profit
    d.   Check the tick box "send email" so that the user will receive an info email about their license
    e.   Choose the language of the email
    f.   Fill in the user's email address (you can also BCC others)
    g.   Click OK
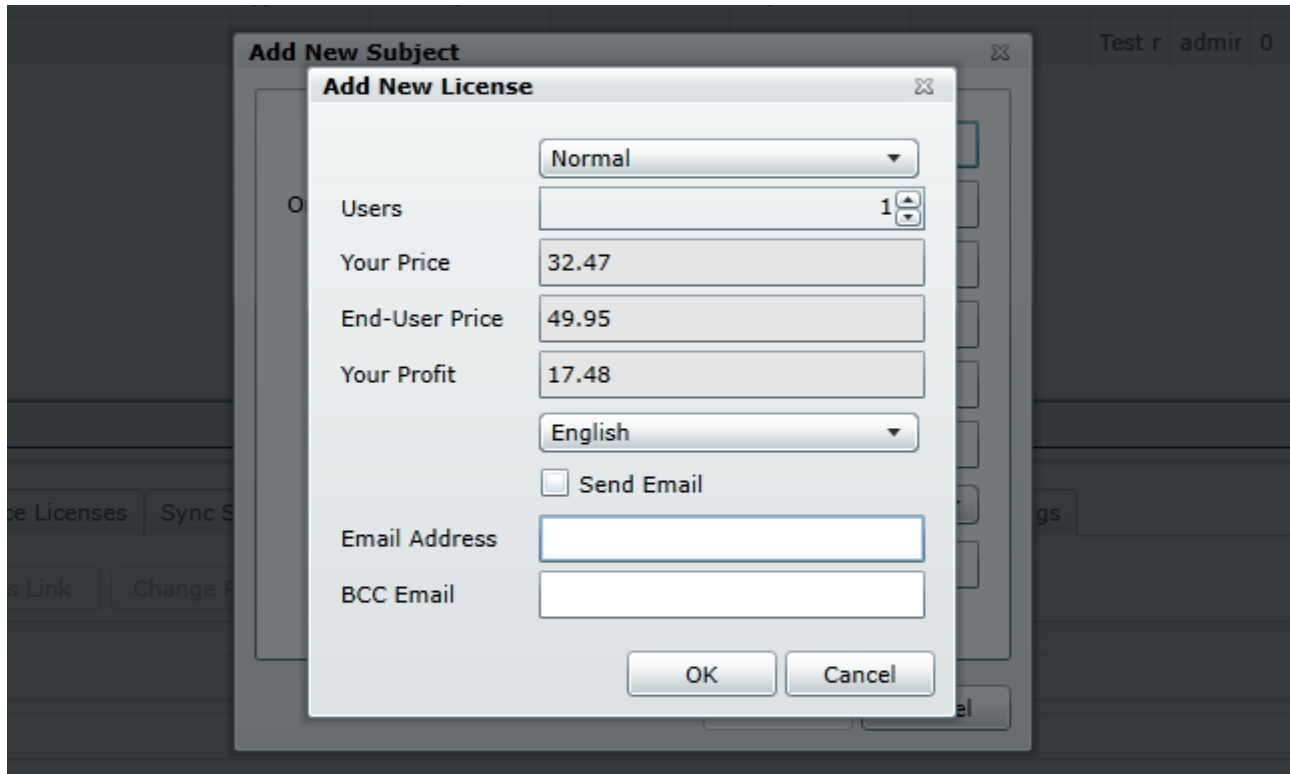
6 The license is now created and the user informed
(if you've ticked the box "send email" in previous step)

CONGRATULATIONS, YOU HAVE SUCCESSFULLY SOLD YOUR FIRST LICENSE!